

Our Ref: oPCC FOI 1121

Date: 26.08.16

Freedom of Information Request - Reference No: 1121

REQUEST

Please treat this as a request under the Freedom of Information Act.

I require copies of notes made in notebooks/day books by Dr Alan Billings, Michelle Buttery, Fiona Topliss during the period 11/4/16 to 27/4/16 inclusive which contain any of the following words; Inquest(s), verdict(s), coroner, suspend/suspension, Hillsborough.

Treat the request for each person as a separate request under the Act. Do not delay response due to any material subject to legal privilege.

RESPONSE

Section 8(1) of the Freedom of Information Act 2000 states;

1. In this Act any reference to a 'request for information' is a reference to such a request which:-
 - a) Is in writing
 - b) States the name of the applicant and an address for correspondence, and
 - c) Describes the information requested.

The Information Commissioner (ICO) states that for a request to be valid, the requestor must provide enough of their real name to give anyone reading that request a reasonable indication of their identity. The ICO also recommends that any authority, when complying with a request that it suspects is invalid, to advise the requestor of this and advice them to provide their full real name when making any future requests under the Freedom of Information Act. I have provided the link below to the ICO guidance above:-

<https://ico.org.uk/media/for-organisations/documents/1164/recognising-a-request-made-under-the-foia.pdf>

As such, the absence of a real name makes this request invalid. However, you are invited to provide resubmit, using your full real name.

If you are unhappy with the way your request for information has been handled, you can request an internal review by emailing this office.



Yours sincerely
Office of the Police & Crime Commissioner for South Yorkshire

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