

PCC Decision Form

Subject matter	Name of Proposer (eg Chief Executive, Chief Constable, Director of Finance)	Date of Request	Previous related decisions
Fire Safety Works to Public Buildings	Director of Finance	12.11.18	Estates Board meeting . Minutes attached.

Private / Exemption - Yes / No If Yes Reason Why (eg Schedule 12A Local Government Act 1972, Freedom of Information Act 2000)	Urgent (if Yes, Why and by When?)
No	Yes – asap fire safety works need to start

Decision Requested

The Police and Crime Commissioner is asked to sign off the Fire Safety Works across the estate.

Executive Summary of Request	Supporting Report attached?	Yes / No
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This is a new requirement to ensure SYP buildings have the appropriate fire protection measures in place.

The budget available for the duration of the framework is £465,000.00. A schedule of tendered rates has been accepted on which actual costs will be agreed on a building by building basis.

The framework period is 1/11/2018 to 31/10/20.

This was approved at the Estates Board meeting on 1 October 2018, see attached minutes.

Approval by proposer (SLG lead / OPCC SMT lead) and confirmation request is ready for PCC consideration

Signed:		Date:	
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Approved by Director of Finance

Signed:		Date:	28 Nov 2018
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Considerations	Evidence of information or advice gathered or discussion / consultation conducted	How has all this evidence impacted on overall proposal?
Public and / or Partners	Following the Grenfell Fire, fire risk assessments have been carried out on all buildings. The resulting and ongoing reports recommended works	Impact considered when developing the scheme.

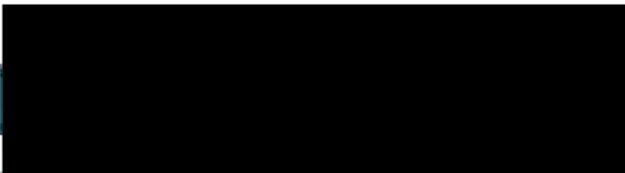
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	be carried out to a number of police buildings	
Impact on Service	Disruption in some buildings whilst the work is carried out	Will be mitigated by careful Facilities management on site
Financial	Cost/quality tender exercise carried out to establish a competent contractor to carry out the work	Competitive tender carried out
Legal	Advised to agree a contract under specialist form of building contract	JCT Minor Works Building agreed with Contractor
HR	No consideration applicable	
T/Unions / Staff Assoc.	No consideration applicable	
Equality & Diversity (Public Sector Equality Duty)	Equality Impact assessment will be carried out in advance of work on each building if required.	Facilities will ensure building works consider the requirements on a site by site basis
Risks / Opportunities	Potential for disruption of operational policing. Facilities will work with the individual building managers to minimise the risk	To be considered on a site by site basis
Sustainability	ISO 14001 accredited contractor	Will cover things like minimising waste to landfill
Data Protection Impact Assessment (DPIA)	Security Aspects Letter as advised by Information Security dept signed off.	Signed off by contractor
Other (specify)		

Views of PCC's Chief Finance & Commissioning Officer

I have been consulted about this proposal and *support it.*

Signature:



Date:

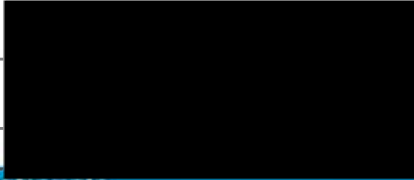
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Views of PCC's Chief Executive & Solicitor

I have been consulted about this proposal and *recommended PCC approval.*

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Signature:



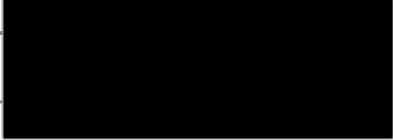
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PCC's Decision and Rationale

Agreed as above.

Signature:



Date:

20/12/18

OPCC GATEKEEPER (Information Officer)

Decision Ref. No	PAB Minute No: (where applicable)	Date Proposer notified of Decision	Date Published