

# Police and Crime Commissioner Funding Proposal Guidance Notes

## Applicant Details

1	<ul style="list-style-type: none"> <li>Please provide the requested information.</li> </ul> <p>The recipient must inform the OPCC in writing immediately if there is a change of Lead Officer, or anything else that may affect the delivery of the project, including the use to be made of the grant.</p>
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## Police and Crime Plan Areas of Focus

2a	<p>Grant funding is awarded to organisations that help achieve the areas of focus in the Police and Crime Plan. The aim of the grant is to make South Yorkshire a safe place in which to live, learn and work. This can be achieved by Partners working together with the communities of South Yorkshire to help them feel and be safe.</p> <p>Using the check boxes please indicate (<b>at least one</b>) which area(s) of focus will be addressed by the funding of the proposed initiative or activity.</p>
2b	<p>Using the check box, please indicate if the initiative/activity either in part or wholly identifies and tailors its support or activity to meet the needs of looked after children or care leavers</p> <p>The box should not be checked if your initiative or activity occasionally / by chance supports looked after children or care leavers. The question aims to identify if the initiative or activity offers a specific or tailored intervention to support looked after children or care leavers</p>

## About the Initiative or Activity

3	<p>Indicate if the proposed initiative or activity is statutory by selecting a Yes or No response.</p>
4	<p>Referring to the response given in Q2, what is the purpose of the grant funded initiative or activity?</p> <p>This should be a clear and concise statement explaining how the initiative or activity will help deliver the outcome identified.</p> <p>Please include;</p> <ul style="list-style-type: none"> <li>The issue(s) to be addressed</li> </ul>

	<ul style="list-style-type: none"> <li>• Potential cause(s) of the issue</li> <li>• When and where the issue takes place</li> <li>• Target audience/beneficiaries</li> </ul>
5	<p>Detail how the need for the initiative or activity has been identified. <i>Word limit – 300 words</i></p> <ul style="list-style-type: none"> <li>• For example this may include public consultation, Joint Strategic Intelligence, evidence from other areas, previous experience</li> </ul> <p>Innovation is actively encouraged by the PCC</p> <p>If there is no direct evidence, please describe why this approach will be effective.</p>
6	<p>List the specific activities that will be funded and how they will they contribute to the delivery of the areas of focus. <i>Word limit – 500 words</i></p> <p>For example this may include:-</p> <ul style="list-style-type: none"> <li>• What will be the practical difference to the community and identified individuals?</li> <li>• How the activity or initiative is different to, or in addition to, what already exists.</li> <li>• Increased capacity being funded by the initiative or activity that would not otherwise take place. For example this may include additional hours of staffing/support provided.</li> </ul>
7	<p>Set out how will you work in partnership with the police, and or other groups or public sector organisations to help deliver this initiative or activity?</p> <p>For example</p> <ul style="list-style-type: none"> <li>• In list format detail how partner(s) will work collaboratively to support the initiative or activity. This may include pooling funding/resources to achieve a better service to the public.</li> </ul>

### Evaluation/Monitoring

8	<p>Set out what data will be provided to monitor successful delivery of the activity or initiative.</p> <p>For example:-</p> <ul style="list-style-type: none"> <li>• Total number of referrals to support services</li> <li>• Number of referrals broke down by referral source</li> <li>• Number of individuals supported in the time period</li> <li>• Number of new individuals supported</li> <li>• Age of beneficiaries (by gender where possible)</li> </ul>
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- Provision of case studies or qualitative data
- Attach your own organisations' performance monitoring / measures report instead if available

If other funders are contributing complete Q9, if not go to Q10

9

Provide details of funding from other sources for the project. Indicate if it has been applied for or secured.

- The completed table should show the full project cost.

Initiatives or activities are welcomed that demonstrate pooling funding where a better service to the public would be achieved.

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State the total amount requested from the PCC

**For PCC Community Grant Scheme Only – Up to a maximum of £5,000**

### Budget Breakdown

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Utilising the budget headings detail the proposed spend of the **whole** initiative or activity in the table (not just the PCC budget).

Description	e.g. salary/ NI/Superannuation
Basis of costing	e.g. Hourly rate/number of hours

**Amendments to the initiative or activity or use of the grant** must be authorised by the Commissioner.