

**Appendix B (Nov 2018)**

**PCC Decision Form**

Subject matter	Name of Proposer (eg Chief Executive, Chief Constable, Director of Finance)	Date of Request	Previous related decisions
Upgrade Bandwidth in SY & HP	Mark Chivers Head of Information Systems	28/03/2019	Yes – Decision Form signed 18/03/19

Private / Exemption - Yes / No If Yes Reason Why (eg Schedule 12A Local Government Act 1972, Freedom of Information Act 2000)	Urgent (If Yes, Why and by When?)
NO	Yes – Virgin media require 90 days turn around on any work requests

Decision Requested
<p><b>The Police and Crime Commissioner (PCC) is asked to:</b></p> <ol style="list-style-type: none"> <li>agree an amendment to CCN 55</li> </ol> <p>If approval is granted for decisions 1 above, the PCC is asked to sign the following Contract Change Notices (CCNs) that accompany this Decision Form:</p> <ul style="list-style-type: none"> <li>CCN 55 – Woodseats and Thorne</li> </ul>

Executive Summary of Request	Supporting Report attached?	No
------------------------------	-----------------------------	----

**Background**

The PCC was provided with a Decision Note to request that four Contract Change Notices (CCNs) relating to bandwidth increases for a number of sites under the Wide Area Network contract be agreed for South Yorkshire and Humberside Police.

The Supplier, Virgin Media Business, has subsequently offered a lower cost for an increased bandwidth upgrade at two of those sites – Woodseats and Thorne.

The original version of CCN 55 (addressing Woodseats and Thorne) was signed by the PCC on 18/03/19. This was not returned to the Supplier, so has not been counter-signed.

**Key Considerations**

The bandwidth increases will enable a faster transition of footage captured on the Body Worn Video Cameras from the local police station to the Data Centre based at Mossway. This will mean that officers will have less time to wait to access the footage recorded, allowing them to review the material for future evidence in a timely manner.

**Costs**

The requested upgrades will incur increases to the existing circuit rental charges and one-off installation costs. The below tables sets out the value of the CCN – both original and updated -, based on an assumed install completion date of 1<sup>st</sup> April 2019, with charges being pro-rata from that date to co-term with the WAN Contract expiry date (31<sup>st</sup> March 2020).

**Appendix B (Nov 2018)**

**PCC Decision Form**

<b>CCN Description</b>	<b>One-Off Charge (2019)</b>	<b>Current Rental Charges</b>	<b>New Annual Rental Charges 1<sup>st</sup> April 2019 – 31<sup>st</sup> March 2020</b>	<b>Total Rental Increase</b>
<i>CCN – 55 (Original) Woodseats</i>	£500	£2,837	£9,666.00	£6,829
<i>CCN – 55 (Original) Thorne</i>	£500	£2,837	£9,666.00	£6,829
<b>CCN 55 (Amended) Woodseats</b>	£500	£2,837	£8,930	£6,093
<b>CCN – 55 (Amended) Thorne</b>	£500	£2,837	£8,930	£6,093

Due to the value of the WAN Contract – exceeding £6,200,000 over 5 years – standing orders require the requested CCN to be authorised by the PCC.

**Approval by proposer (SLG lead / OPCC SMT lead) and confirmation request is ready for PCC consideration**

**Mark Chivers, Head of Information Systems**

Signed:

[Redacted Signature]

29/3/19

Approved by Director of Finance

Signed:

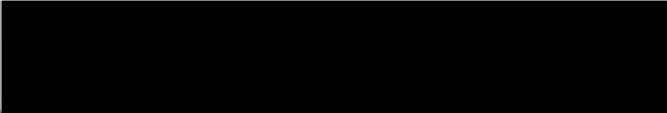
[Redacted Signature]

Date:

**Appendix B (Nov 2018)**

**PCC Decision Form**

Considerations	Evidence of information or advice gathered or discussion / consultation conducted	How has all this evidence impacted on overall proposal?
Public and / or Partners		
Impact on Service		
Financial		
Legal		
HR		
T/Unions / Staff Assoc.		
Equality & Diversity (Public Sector Equality Duty)		
Risks / Opportunities		
Sustainability		
Data Protection Impact Assessment (DPIA)		
Other (specify)		

Views of PCC's Chief Finance & Commissioning Officer	
I have been consulted about this proposal and <i>support it</i>	
Signature: 	Date: <i>2.5.19</i>

Views of PCC's Chief Executive & Solicitor
I have been consulted about this proposal and <i>Understand rationale - Recommend approval</i>

Appendix B (Nov 2018)

PCC Decision Form

Signature:	[Redacted]
Date:	8/5/19

PCC's Decision and Rationale

Agreed as above

Signature:	[Redacted]
Date:	08-05-2019

OPCC GATEKEEPER (Information Officer)

Decision Ref. No	PAB Minute No: (where applicable)	Date Proposer notified of Decision	Date Published